



TRAINING OPPORTUNITY  
Detrick Center for Training and Education  
Excellence  
Fort Detrick, MD

Course Title: Leadership Lessons for Supervisors

Dates/Hour/Location: 10 Nov 04 0800-1600; Bldg 1520-CR #2

Course length: 1 day

Registration Deadline: 1 Nov 04

Cost: \$100.00; Based upon 15 participants

Vendor: Frederick Community College

Description: As a supervisor there are operational tasks we need to accomplish. We often get caught up in these and forget about our need to lead. This interactive course will look at supervision from its most important task: leadership. We will explore the challenges and benefits to our supervisory life, and share ways to impact others in a positive manner to reach professional and personal goals.

Objectives:

- Define the types of power of supervision.
- Examine the five key skills of supervision.
- Assess your ability in these five areas
- Enhance your every day leadership approach
- Develop techniques to get your people to perform

Target Audience: For team leaders and supervisors

Course Manager: Tel. 301-619-7554/3360, Fax 301-619-2884 or  
E-Mail: [USAGDCTEE@DET.AMEDD.ARMY.MIL](mailto:USAGDCTEE@DET.AMEDD.ARMY.MIL)

How to Nominate and Apply: FAX DD Form 1556 to DCTEE (301-619-2884 or DSN 343-2884) or mail to bldg 1520 by the registration deadline. Make sure Blocks 17, 19, 23, 25, 32, 33, and 34 are properly completed. Include nominee's email address and Training Coordinator's phone number and email address in Block 18. Training coordinators must add billing information in blocks 27 and 37. Do not attend unless you have received confirmation from the course manager. Although we try to accommodate all training needs, faxing a nomination to us does not guarantee a space allocation.

Check with your activity Training Coordinator if you have not received confirmation two-four weeks prior to the class starting date.

NOTES:

Individuals who require special services or accommodations due to a disability should advise this office immediately (wheelchair access, interpreter, etc).